

Addendum No. 1

Contract Documents

“PROPOSED BRIDGE SUPERSTRUCTURE REPLACEMENT FOR WEST  
COMMERCE STREET OVER PEAK CREEK”

Town of Pulaski, Virginia

Engineering Commission No. 19100

By: Schwartz & Associates, Inc.  
Consulting Engineers

NOTE: PLEASE ATTACH THIS ADDENDUM TO YOUR PROJECT MANUAL FOR THE REFERENCED PROJECT. THIS ADDENDUM IS HEREBY MADE A PART OF THE ORIGINAL SPECIFICATIONS AND PLANS ON WHICH THE CONTRACT IS BASED AND IS ISSUED TO MODIFY, EXPLAIN OR CORRECT THE ORIGINAL SPECIFICATIONS AND PLANS. ACKNOWLEDGE RECEIPT OF ADDENDUM IN SPACE PROVIDED ON THE BID FORM. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1. Meeting minutes taken during the Pre-Bid meeting are attached.
2. Contractor questions and answers.
3. Sign-in sheet for the Pre-Bid meeting is attached.

## MEETING MINUTES FROM PRE-BID CONFERENCE

### “PROPOSED BRIDGE SUPERSTRUCTURE REPLACEMENT FOR WEST COMMERCE STREET OVER PEAK CREEK”

TOWN OF PULASKI, VA

MARCH 6, 2024

- I. INTRODUCTIONS: Everyone introduced themselves.
- II. MAKE SURE EVERYONE SIGNS ATTENDANCE ROSTER: The attendance roster was circulated and everyone was asked to sign in as this is a mandatory Pre-Bid Conference.
- III. BID OPENING: Mark Metzger stated that the Bid Opening will be on April 3, 2024 at 2:05 PM and the bids must be received on April 3, 2024 at 2:00 PM. Scott Aust from the Town of Pulaski confirmed that the bids must be received at the Town Office by 2:00 PM on April 3, 2024
- IV. CONTRACTOR'S BID PACKAGE: Mark Metzger stated that the New Plans, Old Plans, and specifications are available on the Town of Pulaski website and that the Contractors Bid Package is in the first section of the Specifications.
- V. DBE REQUIREMENTS: Mark Metzger stated that there is a 5% required DBE participation on this project and the DBE requirements are in section 00700 of the Specifications. Brianna Hatcher from VDOT Civil Rights division advised of the following:
  - Form C-111 is due by 10:00 AM the next business day after receipt of bids.
  - Form C-111-DBE Credit for suppliers is 60% unless the supplier is also the manufacturer.
  - Form C-112 is due within three (3) business days after the bids are received.
  - Form C-112 revision includes multi-tier DBE Subcontractors for participation credit.
  - DBE Firms must be certified in the specific work listed for DBE Contract goal credit.
  - Form C-48 is due within ten (10) days after the bid opening.
  - Form C-49 must be used to show DBE Good Faith Efforts.
  - These forms are made available on VDOT Website at:  
<http://vdotforms.vdot.virginia.gov/>

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BRIEF DESCRIPTION OF PROJECT: Mark Metzger gave a brief description of the project:

- Two (2) stage construction.
- Water line relocation.
- Superstructure replacement and substructure widening
- 4 – 37” Bulb-Tees
- 34’-6” overall width

VII. MAINTENANCE OF TRAFFIC: Mark Metzger gave a brief description of the Maintenance of Traffic:

- Two (2) stage construction.
- Must remain open to vehicles and pedestrians.
- MOT plan is included in the plan set.

VIII. TIME OF COMPLETION & LIQUIDATED DAMAGES: Mark Metzger stated that the completion date is January 10, 2025 and the liquidated damages is \$1,500 per day. We will be able to work with Contractor with delay due to paving availability.

IX. WATER DURING CONSTRUCTION: Mark Metzger asked if the Town of Pulaski has water nearby for the Contractor to use. Scott Aust said he will locate the nearest fire hydrant.

- There is a fire hydrant on W. Commerce St. approximately 400 ft southwest of the bridge that is on a Town owned lot that the contractor may use.

X. ANSWER CONTRACTOR'S QUESTIONS:

- Can temporary signalization be used?
  - Yes
- What are the Railroad requirements and is Railroad Insurance required?
  - Per Appendix E, Section 5.G.1.a of the Norfolk Southern (NS) Public Improvement Projects Manual, an erection plan will be required to be sent to NS Railway if within a distance of the boom length plus 15’-0” from the centerline of track. NS Railway will determine if insurance, right-of-entry, and if a railroad flagman is required. If the Contractor, at his discretion, chooses to place his equipment at a location that involves NS Railway, he shall be solely responsible for payment of all costs required by NS Railway.

## **MEETING MINUTES FROM PRE-BID CONFERENCE**

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- Can crane cross bridge or access by alternate route?
  - Any vehicles and equipment that cross the bridge must be within the parameters of the Load Rating posted on the Town of Pulaski website. There is an alternate route on Route 610 (Case Knife Ridge Rd.) that is accessible for vehicles and equipment, but an escort vehicle may be necessary for safety.
  
- Can we post load rating publicly?
  - Posted on Town of Pulaski website.
  
- Has the gas line been relocated and is it at the marked location?
  - The gas line has been relocated to the marked location at a depth in excess of 5 ft below streambed per Atmos Energy.
  
- How far back do we need to restrain water line during tie-in?
  - See Thrust Collar and Blocking Detail and locations indicated on plans for restraining water line during tie-in.
  
- Do lanes need to be open at all times?
  - No long-term road closures will be permitted and all short-term closures must be approved by the Town of Pulaski at least 3 days in advance of the scheduled work.
  
- Is the Contractor required to perform Quality Control testing?
  - Per Division VI, Section 2 of the Specifications, the Contractor will be responsible for all Quality Control testing on the project.

**MEETING MINUTES FROM PRE-BID CONFERENCE**

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**SIGN IN SHEET**

NAME	ORGANIZATION	TELEPHONE, FAX NO. & EMAIL
Mark Metzger	Schwartz & Associates Inc	Phone: 434-237-6584 Fax: 434-237-6585 Email: mmetzger@schwartzinc.com
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David Patrick	PATRICK CONST	Phone: 276-393-9239 Fax: Email: PCI@PATRICKCONST.COM
Scott Aust	Town of Pulaski	Phone: 540-994-8618 Fax: Email: saust@pulaskitown.org
Jeff Crews	Jones Road & Bridge	Phone: 276-676-2050 Fax: Email: jcrews@jonesroadandbridge.com
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